

# THE BOARD OF TRUSTEES

## LAPF PENSIONS FUND



Tender No. PA/095/2017-2018/HQ/G/01

For

**PRINTING AND SUPPLY OF CALENDERS & DIARIES FOR THE YEAR 2018**

### **Invitation for Tenders**

Date: 24/08/2017

1. This Invitation for Tenders follows the General Procurement Notice for this Project which appeared in Tanzania Procurement Journal Issue no. ISSN: 1821-6021 Vol. X - No.35 dated 29<sup>th</sup> August, 2017.
2. The Government of Tanzania has set aside funds for the operation of the LAPF Pensions Fund during the financial year 2017/2018. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Supply of Calendars & Diaries for the year 2018.
3. The LAPF Pensions Fund now invites sealed tenders from eligible 'National' Suppliers of Calendars & Diaries for the year 2018 as follows:-
  - a) *LOT 1 - Printing and Supply Calendars*
  - b) *LOT 2 - Printing and Supply of Diaries*
4. Tendering will be conducted through the National Competitive Bidding procedures specified in the Public Procurement Regulations, 2013 - Government Notice No. 446 and is open to all Tenderers as defined in the Regulations.
5. Interested eligible Tenders may obtain further information from and inspect the Tendering Documents at the office of the **Tender Board Secretary, LAPF House, 3<sup>rd</sup> Floor, room No. 3-30, Makole road, P.O. Box 1501 Dodoma**, from 0800 to 1600 hours on Mondays to Fridays inclusive except on public holidays.

6. A complete set of Tendering Document(s) in English and additional sets may be purchased by interested Tenderers on the submission of a written application to the address given under paragraph 5 above and upon payment of a non-refundable fee of **One Hundred Thousand Shillings (100,000.00)**. Payment should either be by Cash deposit to the **Director General, LAPF Pensions Fund, CRDB BANK Account No. O1J1081435900**, or Banker's Cheque, payable to **LAPF Pensions Fund**.
7. All tenders must be accompanied by a Bid Securing Declaration in the format provided in the Tendering Documents.
8. All tenders in one original plus two copies, properly filled in, and enclosed in plain envelopes must be delivered to the address: **Tender Board Secretary, 3<sup>rd</sup> Floor, room No. 3-30, LAPF Office, Makole Road, P.O. Box 1501 Dodoma; at or before 1030 hours on Wednesday, 13<sup>th</sup> September, 2017**. Tenders will be opened promptly thereafter in public and in the presence of Tenderers' representatives who choose to attend in the opening at the **LAPF Pensions Fund's Boardroom situated at LAPF House 4<sup>th</sup> Floor, Makole road, Dodoma - Municipality**.
9. Late Tenders, Portion of Tenders, Electronic Tenders, Tenders not received, Tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**Director General,  
LAPF Pensions Fund,  
LAPF House, Makole Road,  
P.O. Box 1501,  
DODOMA.  
Tel: (+255 - 26) 2321952  
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